

Threapwood Parish Council

Internal Audit Comments 30/04/2023

Risk Assessment – it was noted that no risk assessment was reviewed and minuted within the audit period 2022/23

Risk Assessment was reviewed at the May meeting 17/05/2023

Petty Cash – it was noted that no petty cash was used within the audit period 2022/23.

We do not have petty cash

Cashbook – it was noted that the payroll and clerks expenses was not approved for payment within the audit period 2022/23 – last approved in January 2020.

The last pay rise was in November 2018, with the last approved in January 2020

VAT – there was no evidence that a VAT claim had been made within the audit period 2022/23

VAT is not claimed ever year, depending on the amount claimed. £173.08 has been claimed on 12/06/2023. (Now has been paid to our bank account)

Internal Audit undertaken 30/04/2023
By Mrs. Ryall-Harvey