

Council Name: **Threapwood**  
 Date of application: **03/02/2016**  
 Award level applied for: **Quality**



The council confirms by resolution at a full council meeting that it publishes online:

	<b>Criteria</b>	Do you meet these criteria?	Where are these published online?
1	Its standing orders and financial regulations	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F1.-Standing-Orders-November-2015.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F1.-Standing-Orders-November-2015.pdf</a>  <a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F1.-Financial-Regulations.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F1.-Financial-Regulations.pdf</a>
2	Its Code of Conduct and a link to councillors' registers of interests	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-2-Code-of-Conduct.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-2-Code-of-Conduct.pdf</a>  <a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=521">http://www.threapwoodparishcouncil.gov.uk/?page_id=521</a>
3	Its publication scheme	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F3.-Publication-Scheme.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F3.-Publication-Scheme.pdf</a>
4	Its last annual return	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S1.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S1.pdf</a>  <a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S2.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S2.pdf</a>  <a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S3.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F4-Audit-S3.pdf</a>
5	Transparent information about council payments	Yes	All transactions published on the Council Website. View Cash Book in Finance  <a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=245">http://www.threapwoodparishcouncil.gov.uk/?page_id=245</a>
6	A calendar of all meetings including the annual meeting of electors	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-6-Calendar.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-6-Calendar.pdf</a>

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7	Minutes for at least one year of full council meetings and (if relevant) all committee and sub-committee meetings	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=20">http://www.threapwoodparishcouncil.gov.uk/?page_id=20</a>
8	Current agendas	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=211">http://www.threapwoodparishcouncil.gov.uk/?page_id=211</a>
9	The budget and precept information for the current or next financial year	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F9.-Budget-Jan-2016.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F9.-Budget-Jan-2016.pdf</a>
10	Its complaints procedure	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F10.-Complaints.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F10.-Complaints.pdf</a>
11	Council contact details and councillor information in line with the Transparency Code	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=29">http://www.threapwoodparishcouncil.gov.uk/?page_id=29</a> <a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=325">http://www.threapwoodparishcouncil.gov.uk/?page_id=325</a>
12	Its action plan for the current year	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F12.-Action-Plan-2016.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/F12.-Action-Plan-2016.pdf</a>
13	Evidence of consulting the community	Yes	Production of the Village Design Statement involved considerable community consultation.  <a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=261">http://www.threapwoodparishcouncil.gov.uk/?page_id=261</a>
14	Publicity advertising council activities	Yes	Threapwood Times, Online and Facebook.  <a href="http://www.threapwoodparishcouncil.gov.uk/?page_id=313">http://www.threapwoodparishcouncil.gov.uk/?page_id=313</a>
15	Evidence of participating in town and country planning	Yes	Planning is an agenda item at every meeting. All Threapwood planning applications are published on the Council Website & Facebook  <a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Planning-Register-2016.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Planning-Register-2016.pdf</a>
16	A risk management scheme	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/10/F16.-Risk-Assessment.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/10/F16.-Risk-Assessment.pdf</a>
17	A register of assets	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F17.-Assets-Register-2016.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F17.-Assets-Register-2016.pdf</a>
18	Contracts for all members of staff	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Q-16-Clerks-Contract..docx">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Q-16-Clerks-Contract..docx</a>
19	Up-to-date insurance policies that mitigate risks to public money	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F19.-Insurance.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/07/F19.-Insurance.pdf</a>
20	Disciplinary and grievance procedures	Yes	Included in the Contract of Employment.

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21	A policy for training new staff and councillors	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Q-18-Training-Policy.docx">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/09/Q-18-Training-Policy.docx</a>
22	A record of all training undertaken by staff and councillors in the last year	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/10/F22.-Councillor-Training.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/10/F22.-Councillor-Training.pdf</a>
23	A clerk who has achieved 12 CPD points in the last year	Yes	<a href="http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-23-CPD-points.pdf">http://www.threapwoodparishcouncil.gov.uk/wp-content/uploads/2016/11/F-23-CPD-points.pdf</a>

Richard Salmon  
Threapwood Foundation Submission  
03/11/2016