

# THREAPWOOD PARISH COUNCIL

Minutes of the Annual (First) Meeting held 7.15pm Wednesday 20<sup>th</sup>. May 2015.

Held at Chorlton & Cuddington WI Hall

## Present

Cllr Steve Chewins - Chairman

Cllr Carol Bennion    Cllr Betty Young    Cllr Miles Lewis    Cllr Stephen Ford

Cheshire West & Chester Cllr Chris Whitehurst

Mr Richard Salmon – Acting Clerk

Members of the public - None

Councillors completed their Acceptance of Office and Register of Interest forms.

The Chairman welcomed the new member Cllr Stephen Ford and recorded thanks to the two members who had retired David Brierley & WFE Hall for their long service to the council.

**APOLOGIES** Cllr Brian Holmes – Away

**ELECTION OF CHAIRMAN.** Proposed by Cllr Bennion, seconded by Cllr Lewis

**005 Resolved unanimously** Cllr Chewins be Chairman for the year 2015/6

Cllr Chewins duly signed the Acceptance of Chairman form.

**ELECTION OF VICE CHAIRMAN.** Proposed by Cllr Young, seconded by Cllr Bennion

**006 Resolved unanimously** Cllr Lewis be Vice Chairman for the year 2015/6

Cllr Lewis duly signed the Acceptance of Vice Chairman form.

## ADOPTION OF CODE OF CONDUCT

**007 Resolved unanimously** Council adopt the Code of Conduct adopted by Cheshire West and Chester Council on 25/04/12 \*

**DECLARATION OF INTERESTS** - None

## ACCEPTANCE OF MINUTES

**008 Resolved unanimously** The circulated minutes of the Council Meeting held on 25<sup>th</sup>. March 2015 be accepted as circulated and were signed by the Chairman as a true and proper record.

**SPECIAL DUTIES.** It was agreed that Cllr Lewis would consider planning applications, Cllr Holmes would organise the Threapwood Times and for the time being the clerk would continue to improve the Facebook site and investigate the Threapwood Web site.

## ACCOUNTS

**009 Resolved unanimously** payment of the following accounts

322. Cheshire Association of Local Councils- Membership 2014/5 & 2015/6. £150.66

323. Richard Salmon - Pay as clerk on account. March/April 2015. £160.00

324. Chorlton & Cuddington WI. - Room hire 20/05/15. £16.00

## AUDIT FOR THE YEAR 2014/5

**010 Resolved unanimously** council accepted and noted the year end Cash Book, Audit accounting Statement, Governance Statement and the circulated notes\*

**011 Resolved unanimously** that the Clerk addresses the issues raised in the near future.

**PLANNING**

Cllr Lewis updated council on the latest planning application 15/01313/FUL at the Hollies Back Lane, as per the planning register. \*

**COMMUTED SUM**

The clerk to investigate if the commuted sum from application 10/11228 can be used for the improvement of footpath number 18.

**ST JOHNS CHURCHYARD**

The clerk reported that he would apply for the Burial Grounds Grant from Cheshire West at the end of the summer mowing season.

**CO-OPTION**

The clerk to advertise the vacancy for a councillor on the notice board and in social media, with a view to co-option at the July meeting.

**RISK ASSESSMENT**

The circulated Risk Assessment was accepted with minor alterations. \* This to be revisited at the March and November meetings

**DATES OF FUTURE MEETINGS**

- July 29<sup>th</sup> 2015 at Chorlton WI. At 7.30pm.
- September 30<sup>th</sup>. 2015
- November 25<sup>th</sup>. 2015
- January 27<sup>th</sup>. 2016
- March 30<sup>th</sup>. 2016
- May 25<sup>th</sup>. 2016
- (The last Wednesday in the odd month)

The meeting closed at 8.35pm.

\*Appendix to these minutes

Signed .....

Dated .....

Richard Salmon  
21/05/15